

**NORTH CAROLINA LOCKSMITH LICENSING BOARD
WEDNESDAY, OCTOBER 26, 2005
GREENSBORO, NORTH CAROLINA**

Attendance: Tom Campion, Chair, Chris Boykin, Neal Ensley, Ralph Fuller, Dennis Green, Kevin Seymour, Greg Wright, Anna Bridgers.

Guests in Attendance: Steve Bright, Jake Jakubowski, Philip Henderson, James Smith.

Tom Campion called the Board meeting to order. Neal read the Ethics Awareness and Conflict of Interest statement. No one indicated that they have any conflicts.

The first order of business was approval of the September 8, 2005 meeting minutes. Greg made a motion to approve the minutes as prepared by Anna. Ralph seconded the motion and the motion passed.

Tom Campion then introduced Philip Henderson. Tom asked Philip to introduce himself to the Board and voice his concerns.

Philip introduced himself to the Board. Philip lives in Oriental, NC where the population is approximately 12,000 people. Philip said that the continuing education requirement is a hardship for him because trainings are not offered in or close to Oriental, and the few courses that Philip has seen offered involve machinery or technical skills that he does not have or use. Philip believes that the Board should have exemptions to the continuing education requirement that are similar to those enacted by ALOA. ALOA does not require anyone over the age of 50 to attend regular trainings to maintain their association membership.

After some discussion, it was the Board's consensus that if a locksmith pursues licensure, then it is his responsibility to find and attend trainings to fulfill the continuing education requirement. The costs associated with attending such trainings are a business expense and should not be an excuse when one has not fulfilled the continuing education requirement.

Jake Jakubowski stated that his company is offering an eight hour training on Saturday, November 5th in the eastern part of the state. Jake offered to register Philip for this course. Philip said that he would check his calendar and try to attend this training.

Tom stated that the Board might consider exemptions for elderly locksmiths at a later date. Following this discussion, the Board recessed.

Upon reconvening, Neal gave the Treasurer's Report in Laura's absence. Neal reviewed the September financial statement with the Board members and said

that the statement appears to be in order. Ralph made a motion to accept the August and September financial statements. Greg seconded the motion and the motion carried.

Ralph then presented a document entitled “NC Locksmith Licensing Exam Survey” that was drafted by Laura as part of the Document Creation report. Kevin made a motion to approve Laura’s draft for the Board’s use. The survey will be given to each test taker the day of the exam in order to help the Board determine what courses and experience appear to most successfully prepare locksmiths for the licensing examination. Dennis seconded the motion and the motion passed unanimously.

Also under Document Creation, the Board discussed the appearance of the licensure badges. After some discussion, Ralph made a motion that the badges be modified to include a colored state seal, the “Charter Board Member” designation on the appropriate badges, and modify the back of the badge so that the hole punch does not remove any part of the phrase “North Carolina.” Neal seconded this motion. The motion carried.

The next topic of discussion was Public Relations. Tom showed the Board members a plaque that he had made for Senator Tony Rand in appreciation for his help in defeating legislation this past session. Tom asked the Board members if they would be willing to travel to Fayetteville or Raleigh to present the plaque to Senator Rand. The members indicated that they would be willing to travel.

Anna reported on behalf of the Examination Committee. Anna stated that five locksmiths have registered thus far for the November 11th exam.

Under miscellaneous business, Jake Jakubowski informed the Board the he is in the process of developing an on-line training series. Jake said that the on-line training site will not allow a locksmith to take a particular training more than once. Jake said that he will be able to monitor and track the courses a person takes and can then submit this information to the Board office.

Steve Bright said that the statute states that continuing education hours that are required to renew one’s locksmith license must be contact hours. Hence, on-line trainings would not qualify as such.

After Board discussion, Ralph made a motion that this discussion be postponed until the next Board meeting. Ralph said that the Board needs to research what is involved in having a rule changed in the Board’s statute. Greg seconded the motion.

Neal asked Anna to bring copies of the NC Administrative Code to the next Board meeting so that the Board can review the contents in regards to continuing education.

Chris then made a motion that the Board investigate what other licensing boards are doing as far as on-line trainings are concerned. Greg seconded the motion. The Board unanimously approved this motion and Ralph's previous motion.

Under new business, Anna shared three new Continuing Education Sponsor Agreement forms that had been received in the Board office. Ralph stated that the Board should consider sending a letter to each sponsor requesting a syllabus of their training so that this information can be posted on the Board's website.

Neal made a motion that a committee be appointed to review these sponsor agreement forms. Neal, Dennis and Ralph volunteered for this committee. Chris made a motion to approve Neal, Dennis and Ralph as members of the Continuing Education committee. Kevin seconded the motion and the motion carried.

Chris then made a motion that the Continuing Education Sponsor Agreement form be removed from the Board's website. Dennis seconded this motion. The motion passed.

The Board then took a five minute break.

Upon returning from the break, Anna informed the Board members that she had received the Final Agency Decision and Order for Glenn White's hearing from Bly Hall. Neal made a motion to accept the Final Agency Decision and Order. Ralph seconded the motion. The motion passed unanimously. Tom Campion signed this order.

The next order of business was approving the applications for locksmith license renewal. Anna shared a list of all approved locksmiths with the Board. Greg made a motion to renew these locksmiths' licenses and Chris seconded the motion. The motion carried.

Chris then presented the list of locksmiths approved for initial licensure and apprentice licensure. Chris made a motion to license these locksmiths. Greg seconded the motion and the motion passed unanimously.

Under miscellaneous business, Dennis Green told the Board that the Ethics Committee will occasionally need to perform background checks on locksmiths who are under review by this committee. Dennis made a motion that the Board establish an account with Castlenet for this purpose. Chris seconded this motion and the motion passed.

Anna informed the Board that Dennis Green's term was renewed until December 31, 2008. Dennis asked Anna to mail him a copy of this letter.

The Board then discussed dates that are acceptable for scheduling the next Board meeting. Greg made a motion to schedule the next Board meeting for Tuesday, December 6th. Ralph seconded this motion and the motion passed.

With no further business, Greg made a motion to adjourn. Chris seconded the motion and the meeting was adjourned.

Respectfully Submitted,

Anna S. Bridgers

Locksmiths Approved for Licensure

Roy F. Young

Locksmith Apprentices Approved for Licensure

Kathleen A. Dickson

Nathan B. Fritog

Matthew S. Houchins

Jeremy S. Strickland