

**NORTH CAROLINA LOCKSMITH LICENSING BOARD
THURSDAY, NOVEMBER 15, 2007
GREENSBORO, NORTH CAROLINA**

Board Members present: Neal Ensley, Chair, Chris Boykin, Laura Busse, Ron Cox, Dennis Green, Hosie King, Greg Wright.

Board Staff present: Barden Culbreth and Anna Misenheimer.

Neal Ensley, Chair, called the meeting to order and welcomed everyone to the meeting. Neal stated that a quorum was present. Dennis Green then read the Ethics Awareness and Conflict of Interest Statement. There were no known conflicts of interest.

The first order of business was approval of the Board meeting minutes. Dennis noted a correction that needs to be made to the minutes. Dennis made a motion and Ron seconded the motion to approve the August 7th minutes with this change. The motion carried.

Neal said that he feels that we should approve the August 29th conference call minutes. Anna said that she will bring these minutes with her to the next Board meeting.

Chris Boykin made a motion to approve the September 20th minutes as prepared by Anna. Greg Wright seconded the motion and the motion carried. Ron made a motion to amend the minutes to reflect that a work session was held prior to the September 20th meeting. Chris and Greg agreed with and seconded this motion.

The next order of business was approval of the financial statements. In Kevin Seymour's absence, Neal feels the Board should simply approve the financial statement for the month of June in order to be able to complete the 2006-2007 annual audit. Dennis made a motion to approve the financial statement for June 2007. Chris seconded the motion and the motion passed.

Greg made a motion to accept the financial statement for the first quarter of this fiscal year. Dennis Green seconded the motion. The motion carried. A suggestion was made that the contract with Randolph E. Cloud and Associates be reviewed by the Board every June before each new fiscal year.

The next order of business was Document Creation. The members asked Laura about the most recently created documents. Laura said that the latest addition was the information to be included in the locksmith application packet about how to successfully take and pass the licensure examination.

Laura Busse gave the Public Relations Committee report. Laura stated that a locksmith was successful in getting the attention of a news channel in Charlotte

(WCNC) and a news story was recently aired about locksmiths practicing without a locksmith license in that geographic area. Laura was told by the Attorney General's office that the Board cannot conduct its own sting operation. Laura said that the Board should capitalize on the recent publicity this issue has been given. Another story will be aired on Good Morning America tomorrow morning.

Laura said that media is one source for making the public aware of locksmiths practicing without a license. Laura said that print is another means to disseminate this information. Laura has learned that many newspapers accept articles that have been submitted by freelance writers and others. Laura said that she will work on drafting a piece to submit to newspapers. Laura has written the Ethics Commission to make sure that it is not an ethical issue for her to get paid for such a publication. Neal charged each Board member to think about their personal connections with their local newspapers. Laura will get a draft together this week.

Laura said that the Board can also use this local media attention to get law enforcement to assist the Board with its enforcement efforts. Chris asked Laura how the Alarm Systems Board enforces its statute. Laura said that the Alarms Board is run by the Department of Justice. Laura said that she has contacted the SBI to see if they can assist the Board in this effort. The AG's office seems only interested in investigating consumer complaints and not investigating those breaking the law by practicing without a license. Neal personally thanked Laura for her effort in this endeavor.

Barden said that 9 out of 10 folks that call the Board office complain about locksmiths practicing without a license, but many of those complained about are covered in the statute under the exemptions. Ron said that if locksmiths are advertising under the locksmith heading without a locksmith license, then they have violated our statute. Barden said that he advises the complainants to submit their complaints to the Board office in writing along with copies of the advertisement, invoice, etc.

Examination report—15 folks just took the locksmith exam; 13 passed. Laura said that a couple of the locksmiths that passed had previously taken and failed the exam. The next locksmith exam will be held February 8th. Laura said that she will need another person to proctor this exam as she will not be available that evening. Dennis Green volunteered to proctor this exam.

Rules Committee—Laura reported that the two new rules have been codified (ADA rule and continuing education credits given to a locksmith whose apprentice passes the examination). The rules went into effect November 1st.

Barden gave an update in regards to the continuing education via online with Tom Lynch's company. Tom told Barden that he should have something up on his website within the next two weeks.

Under Miscellaneous business, Laura brought up an issue concerning fire doors. Laura wishes that Board members would develop a relationship with fire marshals/inspectors to ensure that proper locks are installed on fire doors. Dennis Green said that he has relationships with some of the fire marshals in his area. Dennis said that the county's structure really determines how much influence one would have over such an issue. Greg Wright said that in his county, building inspectors determine what types of locks that should be installed on fire doors. International Association of Fire Chiefs—Dennis said that there is a NC Association stemming from the International Association of Fire Chiefs which might be the appropriate group to address concerning locks on fire doors.

Neal stated that two Board Members have not yet attended the Ethics Commissions training. Neal reminded everyone that they must go ahead and attend this training as the state is very serious about this requirement.

Under unfinished business, the Board discussed holding another work session to finish the new locksmith exam revisions. Laura discussed a feasible timeframe by which the Board can plan to implement a new exam. Laura said that the next time in which we could offer the new exam would be in May 2008. The next Board meeting is scheduled for January 14th. The Board members decided that a work session will be held after the new officers are elected at this meeting.

Under New Business, Neal reported that a new Continuing Education Sponsor Agreement form has been submitted by Tidewater Locksmith Association. Laura said that this is one of three locksmith associations in Virginia and made a motion to approve the Association. Ron seconded the motion to approve Tidewater Locksmith Association. Ron asked Anna to request the Association's quarterly meeting and training schedule when we mail correspondence about approval of the Continuing Education Sponsor Agreement.

Laura then reported on behalf of the Standards Committee. Laura made a motion that the locksmiths and apprentices listed on the document provided by Anna be licensed. Chris seconded the motion. The motion carried.

Dennis Green reported on behalf of the Ethics Committee. Dennis was able to finally serve a cease and desist letter in person to a locksmith that the Board has attempted to reach for months.

Laura reminded everyone to watch Good Morning America tomorrow morning.

With no further business, Greg made a motion to adjourn. Hosie King seconded the motion. The meeting was adjourned.

**Respectfully Submitted,
Anna S. Misenheimer**