

**NORTH CAROLINA LOCKSMITH LICENSING BOARD  
DECEMBER 6, 2005  
GREENSBORO, NORTH CAROLINA**

**Attendance:** Tom Campion, Chair, Laura Busse, Ron Cox, Neal Ensley, Ralph Fuller, Dennis Green, Kevin Seymour, Greg Wright, Anna Bridgers.

**Guests in Attendance:** Steve Bright, Larry Mares, Gary Vance.

The Board meeting was called to order by Tom Campion. Neal then read the Ethics Awareness and Conflict of Interest Statement. No one indicated any conflicts.

The first order of business was approval of the October 26, 2005 meeting minutes. Ralph made a motion to approve the minutes as prepared by Anna. Ron seconded the motion and the motion passed unanimously.

Larry Mares introduced himself to the Board at Tom's request. Tom then informed the Board members that Steve Bright is now the immediate past president of NCLA.

Laura Busse, Treasurer, reviewed the October financial statement as prepared by Randolph Cloud and Associates. Greg made a motion to approve the financial statement and Neal seconded the motion. The motion passed unanimously.

Gary Vance with IDN- Armstrong's from Atlanta, Georgia joined the meeting. He introduced himself to everyone.

Following Gary's introduction, Ralph reported on behalf of Document Creation. He shared a draft of an updated Continuing Education Sponsor Agreement form with the Board. Tom asked Ralph what the protocol for reviewing these agreement forms will be. After some discussion, the Board agreed that the Continuing Education Committee will initially review these forms and report back to the Board. Laura stated that this new agreement form needs to be mailed and completed by sponsors that have already received approval by the Board.

Neal made a motion to accept Ralph's draft of the Continuing Education Sponsor Agreement form for the Board's use. Laura seconded this motion and the motion carried.

Tom stated that he has not heard from Tony Rand about meeting with him to present the Board's plaque for its appreciation for his assistance this past legislative session. There was nothing else to report on behalf of the Public Relations Committee.

The next order of business concerned the Exam Committee. Steve reported that he has received the NSO format, thus, the Committee can start putting together exam questions for the revised examinations. Tom asked when the new examinations will probably be ready for the Board's review. Laura said that the examinations should be ready by the spring or summer.

Laura said that she was not able to proctor the exam in November as she was sick. Therefore, the survey to be completed at the time of the exam was not given to the test takers. Anna told the Board that nine people took the November exam. Of these nine, six passed the exam.

Laura said that nothing is occurring as far as the Rules Committee is concerned. Anna reminded the Board that they tabled the discussion about whether or not to change the rules to allow for correspondence courses in order to fulfill the continuing education requirement for licensure renewal. Dennis made a motion to consider amending this rule only if a suitable correspondence program is presented to the Board. Laura seconded the motion and the motion carried.

Under miscellaneous business, Dennis pointed out that the new telephone books are being distributed in his area. He noticed that many ads under the locksmith heading still do not include a locksmith license number. After some discussion, the Board members agreed to research the advertisements in their region of the state. Ads without a license number that are associated with a licensed locksmith will be referred to the Ethics Committee for potential disciplinary action. Those that appear to be operated by an unlicensed person will be referred to the Standards Committee for legal action. Since it appears that the district attorneys will not be much help with the Board's enforcement efforts, the committee will begin pursuing civil suits against unlicensed locksmiths.

The Board then recessed.

Once the Board reconvened, Tom stated that there was no Unfinished Business to report.

Laura reviewed the audit report from Jim Black, the auditor for the 2005 fiscal year as part of new business. Laura made a motion to approve the draft of the audit. Ron seconded the motion and the motion carried.

Also under new business, Anna asked the Board members if they have any recommendations about who can serve on the Board in place of Chris Boykin since his term is about to expire and Chris did not express interest in serving another term. Neal said that he knows of a deputy sheriff who might be willing to serve. Neal is going to check on this and then be back in touch with Anna. Greg Wright suggested that Anna ask Chris if he has any recommendations for his seat.

Laura then reported on behalf of the Standards Committee. Laura stated that the Committee is denying one applicant a locksmith license. Laura then read the list of names of those applicants that were pre-approved for licensure. Greg made a motion to license these locksmiths. Kevin seconded the motion. The motion passed unanimously.

Anna read names of renewing locksmiths that the Standards Committee approved to add to the pre-approved list. Greg made a motion to renew the licenses of these locksmiths. Laura seconded the motion and the motion carried.

The next Board meeting is scheduled for January 9<sup>th</sup>. The meeting will be held at its usual location in Greensboro.

Laura reminded the Board members that elections will be held at this meeting to determine the new Chair, Vice Chair, and Secretary/Treasurer.

With no further business, Greg made a motion to adjourn. Ron seconded the motion and the meeting was adjourned.

Respectfully Submitted,

Anna S. Bridgers