

**NORTH CAROLINA LOCKSMITH LICENSING BOARD
TUESDAY, AUGUST 7, 2007
GREENSBORO, NORTH CAROLINA**

Board Members present: Neal Ensley, Chair, Laura Busse, Dennis Green, Greg Wright, Ron Cox, Tom Campion.

Guests present: Steve Bright and Jake Jakubowski.

Board Staff present: Barden Culbreth and Anna Misenheimer.

Neal Ensley, Chair, called the meeting to order and welcomed everyone to the meeting. Neal then observed a moment of silence in memory of Ron Cox's father who recently passed away.

Dennis Green read the Ethics Awareness and Conflict of Interest statement. No one indicated any known conflicts of interest.

Neal then called the Public Hearing to order for discussion of the rules that were submitted to the Rules Review Commission. 21 NCAC 29 .0805 EXCEPTIONS will allow a locksmith licensee whose licensed apprentice passes the examination and receives a license to be exempt from the continuing education requirement for one calendar year. Rule 21 NCAC .206 Special Administration is the rule that pertains to applicants with impairments or disabilities which meet compliance requirements of the Americans with Disabilities Act of 1990 (ADA). If someone qualifies under ADA, the Board will accommodate the applicant's testing to meet standards established by the ADA. Public comments on these two rules can be received until the August 14th deadline. Neal said that final submission of the rules is due by September 20th. Ron made a motion that the Board move forward with submission of these rules if no contradictory public comments are received between now August 14th. Greg seconded the motion. The motion carried.

The next order of business was approval of the June 14th Board meeting minutes. Tom made a motion to accept the minutes as prepared by Anna. Ron seconded the motion and the motion passed.

Greg made a motion to counter the Treasurer's Report until Kevin's attendance at the next Board meeting. Tom seconded the motion and the motion was approved.

There was nothing to report under Document Creation.

Public Relations was the next agenda item. Laura was at the ALOA conference where she represented the Board. Laura said that scandalous locksmith companies are a big topic nationally. Laura spoke to the chair of the Eastern Region Better Business Bureau. This individual advised Laura to submit a

complaint to the Attorney General's office. Laura has already spoken to Bly as well to find out a means to discipline or prohibit this company from marketing and working in NC in addition to contacting the Attorney General's office. Bly also recommended hiring an investigator to investigate these companies. Bly said that the Board can get a Community College criminal justice class to investigate such complaints. Laura said that we would probably also have to pay for these services. Anna told the Board members that they should advise consumers to complete a consumer complaint and submit this paperwork to the Attorney General's office. This complaint can be found at <http://www.ncdoj.com/DocumentStreamerClient?directory=Forms/&file=stancom.pdf>.

Tim McMullen, NCLA's lobbyist, advised Laura that a telephone directory company cannot be legally held responsible for posting ads in the yellow pages that do not contain a locksmith license number.

Ron made a motion to allow Laura to contact a couple of community colleges and inquire about their ability to investigate on the Board's behalf. Ron's motion allotted \$1,000 for such an investigation. Greg seconded the motion. Neal said that the Board can set a precedent by shutting down an illegitimate locksmith business in North Carolina as a result of the Board's investigation and subsequent action. Ron asked if the Board can publish the names of companies that have shut down their business due to the Board's cease and desist letters. This is a question for Bly Hall. Steve Bright stated that he will talk to the NCLA about posting the Board's action against those practicing without a locksmith license. Anna will supply this information to Steve. The motion carried.

The next topic of discussion concerned the locksmith examination. Anna stated that the exam is scheduled for this Friday, August 10th. Nine locksmiths are scheduled for this exam.

Anna reported that no new Continuing Education Sponsor Agreement forms have been received since the last Board meeting. Laura said that Tom Lynch has contacted Anna about establishing a protocol for getting his webinars up and running to meet the Board's needs. The Board agreed that Tom Lynch must submit a continuing education sponsor agreement form to the Board office before all the technology gets linked up to the Board's website and Tom's company. Ron asked the Board if a profit will be made by this service. There had been some discussion about the Board profiting from this service (Tom Lynch suggested this), but the Board agreed that this is not appropriate.

Laura stated that technical demonstrations are given via webinar by Dunmore and Dunkin, another business entity. Given the Board's established definition of contact hour found in the administrative code, Laura said that she believes that these courses could qualify as contact hours for continuing education purposes. Laura made a motion that we add language on the website stating

“check with your manufacturer or manufacturer’s distributor about the availability of webinar classes.”

Laura reported under Miscellaneous business. Tennessee has passed a locksmith bill since our last meeting. Tennessee has established a grandparenting period that will end in July 2008. Their law does not include any reciprocity from other states that offer a locksmith license. Laura asked for permission to follow-up with the lady who originally contacted her about reciprocity to discuss NC locksmiths who live and work in the counties surrounding Tennessee. Laura would like these locksmiths to be included in notification efforts so that they can make application in TN under the grandparenting clause. The Board office can provide the mailing labels to TN for this purpose. Greg made a motion to allow Laura to reestablish contact with TN and Tom seconded the motion. The motion carried.

The Board took a short break.

The next topic of discussion was Unfinished Business. Three Board members that are present have not attended the required Ethics training. Anna will email a link to the training schedule.

Neal feels that the Board should schedule a meeting date solely to review the proposed questions for the new locksmith exam. Ron said that the Examination Committee is planning to get together in September to come up with the safe portion of the exam. Jake volunteered to write the ADA section. Laura said that each question must have a distracter answer. Ron made a motion to schedule this meeting for Thursday, Sept. 20th. Greg seconded the motion and the motion carried.

Neal said that he feels as if the Board should have a conference call meeting on Monday at 11am to fulfill the Board’s rule requirements. Anna to email the Board the information about connecting to the conference call. August 29th will be the next conference call date at 11am.

Laura said that the Standards Committee is going to deny a locksmith license application due to the applicant’s non-cooperation. In the meantime, the Committee has received a complaint about this locksmith. Laura made a motion to deny this locksmith a license. Greg seconded the motion and the motion carried.

As part of the Ethics Committee report, Dennis said both Michele Carpenter and Johnny Lloyd are approved for renewal of their locksmith licenses. Both the Ethics and Standards Committee recommends the list of pre-approved locksmiths and apprentices as prepared by Anna. Greg made a motion to approve this list. Dennis seconded the motion. The motion carried.

With no further business, Ron made a motion to adjourn and Greg seconded the motion. The meeting was adjourned.

Respectfully Submitted,

Anna S. Misenheimer

Apprentices Approved for Licensure

Jody W. Morris

Justin S. Petri

Locksmiths Approved for Renewal

Pamela D. Sluder (12/10/06)

Michele Carpenter (2/23/07)

Johnny E. Lloyd (2/23/07)

Christopher E. Maners (7/12/07)

Randy L. Helms (8/24/07)

Eric W. Pittman (8/24/07)

Brenda K. Shelton (8/24/07)

Franklin Thompson (8/24/07)