

**NORTH CAROLINA LOCKSMITH LICENSING BOARD  
GREENSBORO, NORTH CAROLINA  
THURSDAY, SEPTEMBER 28, 2006**

**Attendance:** Laura Busse, Neal Ensley, Dennis Green, Kevin Seymour, Anna Bridgers.

**Guest in Attendance:** Jake Jakubowski.

Neal called the meeting to order and welcomed those who were present. Neal stated that a quorum was not present. Kevin read the Ethics Awareness and Conflict of Interest Statement. No one indicated any known conflicts of interest.

The first order of business was review of the August 14<sup>th</sup> meeting minutes. Neal stated that the minutes will have to be reviewed at the next meeting, when a quorum is present. The same held true for the Treasurer's Report.

Laura reported on Document Creation. Laura presented a draft of the licensing examination survey. After some discussion, those present decided to include additional language about the content of the examination itself.

Following this discussion, Tom Campion called Neal on his cell phone. Tom gave Neal an update on his wife's cancer treatment, and Neal updated the Board members on her progress.

As part of Public Relations, Laura reported that half of the locksmiths that took the September exam were successful. Laura also stated that she had a discussion with Bly Hall in regards to accommodating an examinee whose first language is not English. This is something that is possible, if it is needed and requested.

Jake asked the Board members what the protocol is for a locksmith who continues to work despite not renewing his locksmith license. Laura said that the Board mails cease and desist letters to those that the Board learns is working without a current locksmith license. If the situation is not resolved by the cease and desist letter, the Board can file a civil injunction or turn the case over to a county District Attorney. Laura stated that it costs \$400 for someone to reinstate an expired locksmith license, and the locksmith would be required to complete the continuing education requirement.

The Examination Committee Report was the next agenda item. Neal asked the Board members if the new examination topics could be delegated to Board members and locksmiths in the field that are specialists in these various topics. Jake volunteered to work on the Life Safety and Building Code portion of the new exam. After some discussion, it was decided that once the Board members get some raw material together, they will administer this new exam to as many people as possible and bring these results back to the Board for a question-by-question review. At this particular time, specialists in various fields of the trade can be invited to join the discussion.

Also under Examination Committee Report, Anna informed the Board that she had received a request from a locksmith who wishes to take only the Standards portion of the locksmith exam as he will soon be taking the CRL exam. The Board decided that the locksmith in question will have to provide proof of passing the CRL exam before being scheduled for just the Standards portion of our examination. The fee for this portion is still \$200. The Board members asked Anna to mail the legal and ethics portion of the locksmith exam to each Board member and ask for their agreement that this is the exam that will be given to someone who holds the CRL.

As part of Miscellaneous Business, Anna told the Board that High Country Locksmith Seminars has asked to be withdrawn as an approved continuing education sponsor.

Under Unfinished Business, Laura presented a proposed draft of the exception rule for the continuing education requirement for license renewal. The Board members present thought that the draft looked fine, but Laura will bring this before the Board at its next meeting when a quorum is present.

Approval of applicants for locksmith apprentice licensure, locksmith licensure and locksmith relicensure will be presented to the Board members via email and ratified by email approval.

Laura and Neal asked Anna to make every effort to notify the Board members of upcoming meeting dates so that we will not run into the situation of not having a quorum present again.

With no further business, the next meeting date was set for Thursday, November 9<sup>th</sup> and the meeting was adjourned.

Respectfully Submitted,

Anna S. Bridgers

**Applicants Approved for Apprentice License**

Benjamin W. Barbour  
Mark A. Morrow

**Applicants Approved for Locksmith License**

David C. Drescher  
John W. Jones  
Jason L. Rhyne  
Jeremy S. Strickland  
Joel S. Williams

**4/14/2006 Renewal**

**Thomas A. Fullwood**

**7/8/2006 Renewals**

**John H. Furman, Sr.**

**Peter L. Morrow**

**Jason L. West**

**8/4/2006 Renewal**

**Thomas E. Martin, Sr.**

**8/27/2006 Renewal**

**W. Ray Carter**

**9/29/2006 Renewals**

**Robert L. Brown**

**Deborah J. Chunn**

**Mary G. Martin**

**Douglas S. Selfe**

**10/29/2006 Renewals**

**Kenneth W. Butler**

**Robert G. Cooke, Jr.**

**Gregory T. Lambeth**

**Blake F. Wiggs**

**Garrett D. Wiggs**

**Michael D. Wiggs**