

North Carolina Locksmith Licensing Board  
December 12, 2012  
11:00AM  
Burlington, NC

**Board Members:** Jimmie Storie, Alan Boone, Steve Bright, Steve Stroud, Jimmy Wilson

**Guests:** Patsy Wilson, Phil Lanier

**Staff:** Barden Culbreth

**Call to Order:** Jimmie Storie called the meeting to order and asked that Steve Bright read the Ethics Awareness Statement. Hearing no conflicts the meeting proceeded.

**Approval of Minutes:** Jimmy Wilson noted that he was present at the October 24, 2012 meeting. Steve Bright motioned to approve the minutes. Steve Stroud seconded and the meeting continued.

**Treasurer's Report:** Steve Bright reported on the most recent bank statement received by the Board. Steve Stroud motioned to accept the Treasurer's Report. Alan Boone seconded and the Treasurer's report was accepted.

**Examination/Continuing Education Committee:** Derek Hooker and Gary Stewart's Sponsorship Agreement was motioned for approval by Steve Stroud and Steve Bright seconded and the sponsors were approved.

Jimmie reported that due to jury duty, Steve Stroud administered the test in November.

Barden administered the test to meet ADA compliance of person who needed the test read to them.

Alan asked if specific questions were frequently missed. Steve Stroud reported that there were no consistently missed questions.

Jimmie reported that he reviewed the test frequently to make recommendations to the committee.

Phil Lanier said that he had heard from the locksmith community that they were grateful for a NCLLB specific exam.

Alan Boone stated he believed the Board needed to invest in further automating the testing process. Alan suggested the Board purchase a tablet or notebook computer to store all testing information. Steve asked if the committee wanted to price options and look at a potential notebook computer to store important documents (e.g. tests.)

**Ethics Committee:** Jimmie reported that he has appointed Mr. Steve Bimbo to the Ethics Committee. Steve Bright asked that the informal hearing be held at January meeting.

New Business:

Barden presented the letter from A.T. Allen regarding a financial review versus a full audit. Steve Stroud motioned to accept the firm for financial review. Jimmy Wilson seconded and A.T. Allen was accepted as auditor for future reviews.

Discussion was held about 2013 legislative agenda.

Steve Stroud motioned to schedule the next meeting January 14, 2013 in Burlington, NC at 11am. Steve Bright seconded and the meeting was scheduled.

Steve Stroud asked that that the Board contact Representative Collins about sponsoring the bill in the new session.

The Board presented award plaques to Mr. Jimmy Wilson and Mr. Steve Bright to thank them for their service.

Phil Lanier presented a postcard regarding key codes made ready on call. Jimmie said he was aware of that specific company and service and used them frequently.

Phil Lanier then presented to the Board a set of hats to the Board members as a Christmas presents. He suggested the Board send out similar hats and merchandise to raise awareness of licensing.

Phil presented additional ideas to increase awareness of the NC Locksmith Licensing Board.

Steve Bright motioned to adjourn, Steve Stroud seconded and the meeting ended.