

**NORTH CAROLINA LOCKSMITH LICENSING BOARD
GREENSBORO, NORTH CAROLINA
MONDAY, JANUARY 8, 2007**

Attendance: Laura Busse, Tom Champion, Ron Cox, Neal Ensley, Dennis Green, Greg Wright, Anna Misenheimer.

Guests in Attendance: Jake Jakubuowski, Richard Sonar, Alan and Jon Jeffries.

Neal called the meeting to order and welcomed those who were present. Neal asked the visitors to introduce themselves and state any matters that they would like to come before the Board.

After the visitors introduced themselves, Dennis read the Ethics Awareness and Conflict of Interest Statement. When asked if any Board members had any conflicts or potential of conflicts, Ron Cox stated that he has an employee who has applied for the apprentice license.

The first order of business was review of the November 9th meeting minutes. Dennis made a motion to approve the minutes as drafted by Anna. Greg seconded the motion and the motion carried.

In Kevin's absence, Anna then presented the November 2006 financial statement. Anna stated that the December 2006 financials are not yet ready for review. With no questions, Ron made a motion to approve the November 2006 financials and Laura seconded the motion. The motion unanimously passed.

The next order of business was Document Creation. Anna reported that, with Laura's guidance, a postcard was drafted and printed to inform Complainants that their complaint was received by the North Carolina Locksmith Licensing Board. The Board had also asked Anna to draft a postcard or other correspondence to be able to inform Complainants about the outcome of the Board's investigation. Anna and the Board members agreed that this correspondence would most appropriately be in the form of an individualized letter.

Anna then shared the two proposed slogans for the bumper stickers with the Board members. Both of the slogans were submitted by Steve Bright. The first slogan was "Locksmith License, It's the Law", and the second slogan was "Locksmith License=Public Protection".

Alan Jeffries suggested that the Board produce key chains as opposed to bumper stickers to make the public aware of the locksmith license. Alan believes that locksmiths would view such key chains as a marketing tool since they could have the Board's slogan on one side of the key chain and the locksmith's company's name and contact information on the other side.

Laura did suggest that the Board print the slogan on stickers that adhere with static versus normal stickers so that the sticker does not necessarily have to become a permanent fixture on one's car.

Vincent Sonar suggested that the Board obtain a listing in the blue pages of the phone book since the Board is a state governmental agency. Laura asked Anna to inquire about this. Vincent also recommended that the Board produce a license plate for the front of a car that contains the Board's slogan.

Laura then discussed the Board's enforcement efforts with the visitors.

Vincent stated that the public is willing to assist the Board with its enforcement effort if they receive guidance from the Board. Alan and Jon both said that the Board should take these complaints about locksmiths working without a license to the local police department as opposed to the District Attorney. Jon recommended appointing a locksmith in each county to handle these issues for the Board.

Vincent also believes that the Board's complaint form is not friendly to those who seek to make a complaint against a practicing locksmith if the Complainant is not a locksmith himself.

Neal thanked the visitors for their comments and input and stated that the Board will take their suggestions under advisement.

Laura made a motion to adopt the slogan "Locksmith License, It's the Law". Ron seconded the motion and the motion carried. Laura stated that the administrative office's typesetter already has the Board's logo and should be able to convert this image into any format that is needed in order to produce the bumper sticker. Ron stated that we should ask Randolph Cloud's typesetter to produce a draft for the Public Relations Committee. Laura made a motion that the sticker include the Board's slogan, logo, website address and phone number. Dennis seconded this motion and the motion passed.

The Board then recessed.

Upon reconvening, Jake stated that the public does need to be made aware of the locksmith license. Jake said that Associated Locksmiths of America (ALOA) prints pamphlets entitled "What is a Locksmith?". Jake is going to speak with ALOA about allowing the Board to use some of this language.

Under Examination Committee report, Anna stated that six locksmiths took the exam in November, four of which passed. Dennis then said that he is available to proctor the February 2007 exam, and Ron agreed to proctor if Dennis is unable to.

Laura then gave a brief update on the drafting of the new locksmith exam. Laura asked for a volunteer to quarterback this task. Ron accepted responsibility for this initiative.

Under Rules Committee, Laura informed the Board that the Standards Committee has had an issue raised about the Board's ability to accommodate a physically disabled locksmith in taking the locksmith exam. Bly is going to be in contact with Laura about the drafting of rules concerning this issue.

The next topic of discussion concerned Continuing Education. After Jon Jeffries told the Board about his difficulty in finding continuing education opportunities, Anna was asked to contact the various pre-approved sponsors of continuing education for their course schedules. Neal also stated that Anna should mail the renewal notice reminders six months in advance of one's license expiring, and that the late renewal notice should be mailed out three months in advance of the license expiration.

There was no miscellaneous business to come before the Board.

Neal presented Tom with a plaque in appreciation for his service as Chair of the Board under Unfinished Business. Anna then told the Board members that Hosie King of Fayetteville was appointed to the Board to replace Ralph Fuller whose term has expired.

Under New Business, Neal stated that it is time for the Board to hold elections for the offices of Chair, Vice Chair and Secretary/Treasurer. Chris made a motion that Neal Ensley continue to serve as Chair, Laura Busse continue to serve as Vice Chair and Kevin Seymour to continue his service as Secretary/Treasurer. Tom seconded this motion and the motion passed unanimously.

As part of the Standards Committee report, Anna read the list of names of locksmiths who are pre-approved for locksmith and locksmith apprentice licensure and renewal. Greg made a motion to accept this list as presented by Anna. Chris seconded the motion and the motion carried.

Dennis presented on behalf of the Ethics Committee. Dennis informed the Board that there is an ongoing situation involving a locksmith who needs more continuing education hours in order for his license to be renewed. Dennis stated that the Ethics Committee will be corresponding directly with this locksmith.

The final order of business was the scheduling of the next Board meeting. Greg made a motion that the next Board meeting be held on Monday, February 19th in Greensboro. Tom seconded this motion and the motion passed.

With no further business, Tom made a motion to adjourn. Chris seconded the motion and the meeting was adjourned.

Respectfully Submitted,

Anna S. Misenheimer

LOCKSMITHS PRE-APPROVED FOR APPRENTICE LICENSE

Preston J. Bessard
Robert A. Santangelo

LOCKSMITHS PRE-APPROVED FOR LICENSURE

Joey L. Ingram
David A. Morris**
James G. Raborn
David Rodriguez
Vincent O. Salazar

**He is a CRL and only had to take and pass the Ethics portion of the exam.

LOCKSMITHS READY FOR RENEWAL

12/27/05 Renewal

Christopher L. Katz

8/27/06 Renewal

Brenda Hinojo

9/29/06 Renewal

Carl V. Hill

12/10/06 Renewals

Edmund J. Barker, II
Lee R. Clayton
Edward R. Hopper, Jr.
Scottie M. Jackson
Christopher C. Jones
Jerry D. Swann
Katherine J. Swindell

12/31/06 Renewal

Pierre T. Burley

1/12/07 Renewals

Austin E. Swindell
Trevor M. Swindell

2/23/07 Renewals

James D. Allred
Terry E. Farr, Jr.
Phillip A. Garrett, Jr.
Edward P. Honigman
Tony R. Parsons
Corey M. Tucker
Buck D. Wiles

4/5/07 Renewals

William O. Cooke
Gary A. Smith