

**NORTH CAROLINA LOCKSMITH LICENSING BOARD
JANUARY 10, 2005
GREENSBORO, NORTH CAROLINA**

Attendance: Tom Campion, Chair, Laura Busse, Ron Cox, Neal Ensley, Dennis Green, Kevin Seymour, Anna Bridgers.

Guests in Attendance: Steve Bright, Jake Jakubowski, Joe McCann.

The Board meeting was called to order by Tom Campion. Tom welcomed everyone to the meeting and Neal read the Ethics Awareness and Conflict of Interest Statement. No one indicated any conflicts.

The first order of business was approval of the November 16, 2004 meeting minutes. Neal made a motion to approve the minutes as prepared by Anna. Laura seconded the motion, and the motion carried.

Laura then reviewed the November and December financial statements as part of the Treasurer's Report. Neal said that both of the statements are in keeping with the Board's projected three year budget. Kevin made a motion to approve the financial statements, and Dennis seconded the motion. The motion passed unanimously.

Tom then took a moment to welcome Kevin and Ron to the Board. Tom also acknowledged Steve Bright and Jake Jakubowski as guests. Tom thanked Joe for attending the Board meeting after his term ended in December.

The next order of business was Document Creation. Tom asked Anna if a letter could be mailed to a yellow page directory company who expressed some confusion over whether the locksmith license is an individual license or a business license. Anna said that she would do this.

Laura then gave the Rules Committee report. Two of the proposed rules concerning the license renewal requirements were not accepted by the Rules Review Commission. Laura read the revised rules. Neal made a motion to accept Laura's revision of the rules and have them resubmitted to the Rules Review Commission. Dennis seconded the motion, and the motion passed unanimously.

The Examination Committee Report was then given. Steve stated that the NC Locksmith Association's next meeting is at the beginning of February in Charlotte, NC. The Association has reserved a room for the Board on Friday, February 11th for testing purposes.

Additionally, Steve stated that he spoke with Bly Hall, the Board's attorney, about the possibility of the Board drafting its own examination. Bly told Steve that other boards exist that have created their own licensure exams. Bly did recommend

that a confidentiality agreement be signed by those involved with creating the examination. Steve said that he would not have a problem with signing such an agreement.

Steve stated that he will start creating a committee to help draft possible examination questions. Ron made a motion for Steve to do such, and Dennis seconded the motion. The motion passed unanimously.

Under miscellaneous business, Tom presented Joe McCann with a plaque recognizing Joe's commitment to the Board during his recent term. The Board applauded Joe for his hard work and dedication.

Under unfinished business, Tom informed the Board that it was time to nominate Board members to the elected positions of Chair, Vice Chair, and Secretary. Tom Campion was nominated to serve as Chair. Laura made a motion for Tom to remain as Chair of the Board, and Dennis seconded the motion. The motion passed unanimously.

Neal was then nominated to continue to serve as Vice Chair. Dennis made a motion to this effect. Ron seconded the motion, and the motion was unanimously.

The final position to be filled was that of Secretary/Treasurer. Laura Busse was nominated to maintain her role in this position. Neal made a motion for Laura to be Secretary/Treasurer, and Ron seconded the motion. The motion passed without opposition.

The next order of business concerned the Standards Committee. Laura told the Board that the Standards Committee has recommended that Billy Perry, Jr. be licensed. Laura then read the names of three other locksmiths who are approved for licensure. The Board agreed to grant these four individuals locksmith licenses. Ron Cox did not participate in the vote as Billy Perry, Jr. is his employee.

Laura then told the Board that the Standards Committee has decided to deny the license of another locksmith.

Jake Jakubowski then introduced his Pure Jake training series under new business. Jake explained that all of the courses will be offered on Saturdays and will not conflict with any holidays or NC Locksmith Association meetings. The cost of each training will be approximately \$49, and this fee will include a provided lunch.

Laura stated that she feels that the Board should draft a letter of agreement to be signed by the Board and the sponsor of trainings that have been deemed pre-approved.

The last order of business was scheduling the next Board meeting. Dennis made a motion for the next meeting to be held on Thursday, March 10th in Greensboro. Laura seconded this motion, and the motion passed.

With no further business, Ron made a motion to adjourn. Laura seconded the motion, and the meeting was adjourned.

Respectfully Submitted,

Anna S. Bridgers

Locksmiths Approved for Licensure

**Richard C. Bowers
Rodolfo Chavira
Peter M. Fullam
Billy R. Perry, Jr.**