

**NORTH CAROLINA LOCKSMITH LICENSING BOARD
MARCH 17, 2003 MEETING MINUTES
RALEIGH, NORTH CAROLINA**

Attendance: Laura Busse, chair, Neal Ensley, Chris Boykin, Ralph Fuller, Tom Campion, Dennis Green, Joe McCann, Greg Wright, Anna Bridgers.

Guests in Attendance: Steve Bright and Billy Marshall.

The meeting was called to order by Laura. Neal read the Ethics Awareness and Conflict of Interest statement and no one indicated any conflicts.

Laura then called the public hearing meeting to order. Laura reviewed the Notice of Text and asked the members of the public if they had any comments. No one made any comments. Laura said that the period of public comment ends on March 19th. The public hearing was then adjourned.

The next order of business was approval of the minutes. Chris made a motion to approve the March 3rd meeting minutes and Tom seconded the motion. The motion passed unanimously.

Neal then gave the Treasurer's Report. Neal shared the February 2003 financial statement with the Board.

Joe McCann then pointed out an omission in the March 3rd minutes of a locksmith that was approved for licensure. Chris changed his previous motion to accept the March 3rd minutes with the addition of Timothy Noszek Sr.'s name to the list of approved locksmiths for licensure. Tom seconded this motion, and the motion passed unanimously.

Steve Bright then informed the Board that Randolph Cloud had been contracted to provide lobbying services to the NC Locksmith Association. Senator Steve Metcalf is going to introduce the bill. The bill is currently in the Bills Drafting office. Laura said that the NC Locksmith Licensing Board as well as the NC Locksmith Association is on track for getting this bill introduced this legislative session. Steve Bright said that once the drafting office completes its review of the bill that he and Laura should meet to review the bill before it is presented by Senator Metcalf.

The Board then adjourned for lunch.

After lunch, Laura reported on behalf of the Notifications Committee. Laura said that she will be presenting to the Virginia locksmiths in the near future and she is planning on taking some applications and FAQs with her to this training. Additionally, Laura asked Anna if it is going to be possible for the Board to see the counties in which the locksmiths are licensed to analyze if the Board needs to concentrate their notification efforts in one particular area of the state. Anna informed Laura that this will be possible.

Approval of locksmiths for licensure was the next order of business. Tom made a motion to approve the list of licensed locksmiths with the addition of Bobby Jackson. Chris seconded the motion, and the motion passed unanimously.

Laura told the Board members that the Board got its first official complaint. Laura contacted Bly Hall at the Attorney General's office for advice on how to handle complaints brought before the Board. Bly advised Laura that the Board needs to adopt a policy on how to handle complaints. Bly recommended that the individual that is complained against be mailed a copy of the complaint and have a chance to respond to the complaint. A copy of this response by the respondent should then be mailed to the complainant. At this point, the complainant can decide whether or not to pursue the complaint. The Ethics Committee would then review the complaint and decide whether any disciplinary action is warranted. This gives the parties a chance to come to an informal resolution before the Ethics Committee rules. It also leaves the rest of the Board available to make another ruling if either party requests a public hearing after the Committee ruling. Just like with a license denial that is challenged, the Board can choose to have the hearing conducted by a judge who then makes a recommendation to the Board. Dennis made a motion to accept Bly's recommendations and adopt them as the Board's policy for handling complaints. Greg seconded this motion, and the motion passed unanimously.

Laura said that the Board needs to form a small committee to handle such complaints. Laura believes that at least one locksmith should serve on this committee. The Board then decided that Chris Boykin, Joe McCann, and Dennis Green will make up the Ethics Committee.

After another review of the applications for licensure, Greg found that another locksmith qualified for licensure. Greg made a motion to approve Tony Tucker for licensure. Tom seconded the motion, and the motion passed unanimously.

The final order of business was the scheduling of the next board meeting. Chris made a motion that the next board meeting be held on April 14th in Greensboro. Neal seconded the motion. The motion passed unanimously.

With no further business, Tom made a motion to adjourn. Joe seconded the motion, and the meeting was adjourned.

Respectfully Submitted,

Anna S. Bridgers

LOCKSMITHS APPROVED FOR LICENSURE

Clarence A. Beamon, Jr.
Timothy E. Bennett
Ray W. Carter

Jason E. Clayton-Cornell
Marshall M. Furr
David J. Gagne
Richard B. Holcomb
Michael S. McDaniel
Christopher J. McRoy
Harvey E. Moser
David A. Shoemake
Austin M. Smith
Yvonne J. Ward
Raymond Ward
Gregory L. Watkins
Bobby L. Jackson
Tony Tucker