

**NORTH CAROLINA LOCKSMITH LICENSING BOARD  
APRIL 14, 2003 MEETING MINUTES  
GREENSBORO, NORTH CAROLINA**

**Attendance:** Laura Busse, chair, Neal Ensley, Joe McCann, Ralph Fuller, Dennis Green, Anna Bridgers.

**Guest in Attendance:** Steve Bright.

The meeting was called to order by Laura Busse. Neal read the Ethics Awareness and Conflict of Interest Statement and no one indicated any conflicts.

The first order of business was approval of the March 17<sup>th</sup> minutes. Neal made a motion to approve the minutes, and Joe seconded the motion. The motion passed unanimously.

Neal presented the March 2003 Financial Statement as part of the Treasurer's Report. Neal made a motion to approve the statement. Joe seconded the motion, and the motion passed.

The next order of business concerned the distribution of licensed locksmiths in North Carolina. Laura made a map using data from the applications to indicate the number of locksmiths in each county. Laura stated that Nash, Edgecombe, and Pitt Counties seem to be very under-represented. Laura called the newspapers in these areas to inquire about placing a notice in the paper, however she did not hear back from them. Laura asked for suggestions as to how to get the licensure information distributed in these areas. Anna suggested contacting the Chamber of Commerce in each city. Laura told the other members of the Notifications Committee to refer back to their list of distributors and see which distributors have followed through with placing notices in their mailings. Steve also recommended that the Board contact Bly Hall and find out the maximum penalty for a misdemeanor charge and publish this information on a notice so as to get unlicensed locksmiths' attention.

The Examination Committee Report was the next order of business. Laura said that two locksmiths are waiting to take the locksmith licensure exam. Steve Bright told Laura that he could provide a classroom free of charge to administer the test on May 16<sup>th</sup> or 17<sup>th</sup>. Laura said that she would contact Steve at a later time to set up these accommodations.

Laura then presented on behalf of the Rules Committee. Laura said that the Notice of Text has to be approved at either today's Board meeting or the next Board meeting in order to reach the Rules Review Committee by May 31<sup>st</sup>. Joe made a motion to approve the rules as presented. Neal seconded the motion, and the motion passed unanimously. Laura said that she will wait to submit these rules until after the next Board meeting in case any questions/concerns arise.

Laura said that she has filed a Notice of Rule-making Proceedings which means that the Board needs to start thinking about renewal requirements. Laura shared some

professional licensing boards' renewal requirements with the Board. Neal suggested that the Rules Committee needs to get together and draft some recommendations to share with the full Board.

Additionally, Bly Hall from the Attorney General's office informed Laura that the Board needs to have its own rules concerning contested cases. The Board will need to start thinking about this as well in order to draft some temporary rules for such cases.

The next order of business was approval of locksmiths for licensure. Dennis made a motion to approve the list of pre-approved locksmiths for licensure. Joe seconded the motion, and the motion passed unanimously.

Under miscellaneous business, Laura informed the Board that the bill to amend the locksmith licensure act has been introduced in the Senate. Laura said that there is still a slight change that needs to be made in the language of the amendment. The language needs to be changed so that a locksmith can supervise more than two apprentices if an apprentice's previous employment is terminated, or the original supervising locksmith because unable to maintain this supervisory role. Anna told Steve or Laura to email these changes to Randolph Cloud. Neal made a motion for Laura to contact Randolph with these changes and Joe seconded the motion. The motion passed unanimously.

Also under miscellaneous business, Laura told the Board that Randolph works closely with Eddie Caldwell, the lobbyist for the Burglar and Fire Alarm Board. Laura contacted Mr. Caldwell and spoke with him about getting matching exemptions in the Alarm bill as is present in the locksmith bill for individuals licensed by the Alarm Board. After some discussion, the Board decided to counter this issue until the next Board meeting.

Before adjourning, Laura told the Board that Greg Wright's father had passed away. The Board sent a donation to Hospice in lieu of sending flowers.

The last order of business was scheduling the next Board meeting. Joe made a motion for the next Board meeting to be held in Greensboro on May 5<sup>th</sup>. Ralph seconded the motion, and the motion passed unanimously.

With no further business, Joe made a motion to adjourn. Neal seconded the motion, and the meeting was adjourned.

Respectfully Submitted,

Anna S. Bridgers

**LOCKSMITHS APPROVED FOR LICENSURE**

Robert Autry

Steven Barnhardt

Cleo Bray

**Jackie Burnette**  
**Nagi Busisou**  
**Gary Champion**  
**Thomas Fullwood**  
**Paul Helms**  
**Hosie King**  
**James Miller**  
**Roy Myers**  
**Christopher Picerno**  
**Billy Shepard**  
**Randolph Stewart**  
**Dennis Verzaal**  
**Kevin Watson**  
**Jan S. Selfe**