

**NORTH CAROLINA LOCKSMITH LICENSING BOARD
THURSDAY, MAY 10, 2007
GREENSBORO, NORTH CAROLINA**

Board Members present: Neal Ensley, Chair, Laura Busse, Tom Campion, Ron Cox, Dennis Green, Greg Wright, Anna Misenheimer.

Neal Ensley, Chair, called the meeting to order and welcomed everyone to the meeting. Dennis Green read the Ethics Awareness and Conflict of Interest Statement. Laura stated that she is supervising an apprentice whose file will come before the Board today. No one indicated any other known conflicts.

The first order of business was approval of the March 29, 2007 Board meeting minutes. Laura made a motion to approve these minutes as prepared by Anna. Dennis seconded the motion and the motion carried.

In Kevin Seymour's absence, Anna Misenheimer gave the Treasurer's report. Anna stated that there is nothing out of the ordinary to report in regards to the March 2007 financial statement. Ron made a motion to approve this statement as presented and Greg seconded the motion. The motion passed unanimously.

Document Creation was the next topic of discussion. Laura has been in communication with Bly Hall, the Board's attorney, in regards to drafting language to include the Americans with Disabilities Act in the Board's administrative rules. Laura shared this draft language with the Board. Laura made a motion to approve the drafted language for submission to the Rules Review Commission. Greg seconded the motion and the motion passed.

Also under Document Creation, the Board discussed the locksmith licensing informational pamphlet that was introduced at the March Board meeting. Anna shared Kevin's changes to the document with the Board. Anna received a quote from her company's printer for printing 10,000 copies of this brochure. The Board asked Anna to secure a quote from Richard Sonar as he originally drafted this document and the Board feels this would only be courteous. Laura made a motion for Anna to have 10,000 copies produced in the goldenrod color by the most cost-effective printer. Greg seconded this motion and the motion carried.

Ron then made a motion to charge those interested in purchasing the pamphlets \$10 per bundle of 100 pamphlets. Greg seconded the motion. The motion passed.

The next topic of discussion was Public Relations. Laura stated that she is going to ask the Associated Locksmiths of America for a complimentary booth for the Board at their upcoming trade show. Laura also said that the Public Relations

Committee needs to meet and develop a strategy for marketing the locksmith licensing informational pamphlets.

The Examination Committee was the next item on the agenda. Anna told the Board that the next locksmith examination is scheduled for next Friday, May 18th in Winston-Salem. There are eight locksmiths scheduled to take this exam. Laura then informed the Board of her and Anna's discussions with Bly Hall about the Board's responsibility in offering this exam in languages other than English. Bly told Anna and Laura that it is not the Board's responsibility to translate the exam for those who are not proficient in English and, additionally, the Board is not responsible for providing a translator for the exam. Anna was instructed to write the locksmith who made this inquiry and inform him of the Board's findings and inability to accommodate his request for a translator.

Laura then gave a report on behalf of the Rules Committee. Laura said that she will submit the ADA rule as well as the rule allowing a licensed locksmith to receive up to eight hours of continuing education for training an apprentice who successfully takes and passes the written exam to become a licensed locksmith to the Rules Review Commission. If Laura submits these rules by May 24th, they could take effect on November 1st after having completed the rules review process. Laura made a motion to file both of these rules with RRC. Dennis seconded the motion and the motion carried.

The next order of business concerned the Continuing Education Committee. Anna stated that no new applications have been received from locksmiths wishing to be granted approved continuing education sponsors.

Laura told the Board about a piece of legislation that has been introduced in the General Assembly that would exempt certain locksmiths from the Board's continuing education requirement. Anna will email the Board once this bill has been calendared in the Ways and Means Committee so that members can attend the committee meeting to voice their opposition.

Ron then gave a brief update on the development of the new locksmith examination. Ron distributed some draft questions he compiled for this exam. At this point, draft questions for every portion of the new locksmith exam have been distributed. Neal asked Anna to remind the Board to review the proposed questions before the next Board meeting.

The Board then took a short break.

Upon returning from the break, Anna reported the outcome of three cease and desist letters to various locksmiths. Anna reported that all cases have come to a resolution and that she will inform the complainants of these outcomes.

The Standards Committee then introduced the list of locksmith apprentices that are ready for licensure. Ron made a motion to approve these apprentices for licensure and Dennis seconded the motion. Laura abstained from voting on this issue. The motion passed.

Dennis, on behalf of the Ethics Committee, stated that he has nothing to report.

Dennis then made a motion that the next Board meeting be scheduled for Thursday, June 14th in Greensboro. Greg seconded the motion and the motion carried.

Laura made a motion that another Board meeting be scheduled for August 7th to accommodate the Rules Review Commissions calendar for our two new rules. Tom seconded Laura's motion and the motion passed.

Ron then made a motion to approve the list of pre-approved locksmiths for locksmith renewal. Tom seconded this motion and the motion carried.

With no further business to come before the Board, Tom made a motion that the Board meeting be adjourned. Greg seconded the motion and the meeting was adjourned.

Respectfully Submitted,

Anna S. Misenheimer

Locksmiths Approved for Apprentice License

Daniel M. Arnold
John T. Cain
Daryl B. Cash
Kathy L. Dumont
James J. Flowers
John D. Harlow
George B. Schultz
Kevin D. Teachey
Cory P. Wright

Locksmiths Approved for Renewal

6/2/2006

Joseph M. Anderson-Whitehurst

8/4/2006

James R Fortner

12/10/2006

Raymond T. Beasley

Timothy R. Haga

2/23/2007

Brian D. McFee

4/5/2007

William E. Blecha, Jr.

Jonathan K. Brigham

Daniel S. Fogleman

Kevin J. Gamble

John H. Hamilton

James T. Hardin

Larry K. Hayes

Doyle A. Maness

James T. Roberson

Junior W. Shelton

Brian J. Southerland

Raymond C. Talton

Elizabeth M. Warren

5/24/2007

William O. Gardner, Jr.

7/12/2007

Benjamin A. Christman

Ed T. Walters

8/4/2007

James R. Fortner