

**NORTH CAROLINA LOCKSMITH LICENSING BOARD
GREENSBORO, NORTH CAROLINA
TUESDAY, JUNE 27, 2006**

Attendance: Laura Busse, Ron Cox, Neal Ensley, Kevin Seymour, Greg Wright, Anna Bridgers.

Guests in Attendance: Wayne Gow, Jake Jakubowski, Syl Wilkerson.

Neal called the meeting to order. Neal asked those present to have a moment of silence to remember Ralph Fuller and his family during their period of grief following Kevin's passing. Following the moment of silence, Neal informed the Board and guests that Tom Champion's wife is ill, and that Tom should be kept in our thoughts and prayers. Neal also announced that Anna got engaged since the April Board meeting. Following these announcements, Neal asked the guests to introduce themselves.

Greg then read the Ethic Awareness and Conflict of Interest Statement. No Board member indicated any conflicts.

The first order of business was approval of the April 20, 2006 meeting minutes. Ron made a motion to approve the minutes as prepared by Anna. Kevin seconded the motion. Neal said that these minutes do need to reflect action that was taken by the Executive Committee since the last face-to-face meeting. Ron amended his motion to have the Executive Committee's actions included in the April 20, 2006 minutes. Kevin seconded this motion and the motion carried.

Kevin then presented the Treasurer's Report. After some discussion, Kevin made a motion to approve the April and May financial statements. Greg seconded the motion. The motion passed unanimously. Neal did inform the Board that Anna is working on having the Board's Directors and Officers' Liability Insurance renewed.

Laura reported on Document Creation. Laura said that she has surveyed those who have completed the most recent locksmith licensure exam sessions to determine how these individuals prepared for the exam. Laura believes that since statistical data has now been collected, this information should be published on our website to show which study methods proved most successful.

Laura told the Board that she knows of a website that is private and password-protected that the Board can use to share documents and information via the Internet. Everyone seemed to agree that by sharing information and having collaboration between Board meetings through this medium, much more progress can be made at the scheduled Board meetings. Laura said that she will send everyone an invitation via email to join Backpack.

Neal then thanked Anna for preparing the list of the Board's Committees and its members as requested at the April meeting.

There was nothing to report under Public Relations. Neal did report that he has been corresponding with the applicant who requested special accommodations for taking the written exam.

Anna did report that she has received several complaints about locksmiths that are practicing without a license. Anna has these complaints for the Standards Committee's review.

The next report came from the Examination Committee. Anna reported that 9 locksmiths passed the May exam. 14 locksmiths took this exam.

Wayne Gow reported that Steve Bright has been working on the draft of proposed examination questions for the Board's review. Steve will be forwarding these onto Anna so that she can mail them to all of the Board members prior to the next meeting date.

Wayne also said that the North Carolina Locksmith Association recently offered a Basic Locksmithing 101 class. He got positive feedback from the participants in regards to the changes that have been made to this course. The course now includes presenters who have mastered specific locksmith services, and the presenters discuss their specific areas of expertise instead of just having one individual present the entire course. Jake told Wayne that the participants should be told that attendance at the class does not guarantee that they will necessarily pass the exam.

Under Continuing Education Committee discussion, Jake asked the Board what he should do about locksmiths who come to his courses and then disappear for part of the class. Laura told Jake that he should inform the students that they must be present for the duration of the training in order to receive a certificate of completion. Jake should not issue partial attendance credit. Laura said that Jake's Continuing Education Sponsor Agreement contract might be in jeopardy if he did issue certificates of course completion to locksmiths who are not present for at least 50 minutes of each hour of the course.

Neal then reported that he received a telephone call from Phil Henderson. Phil voiced his concern for the continuing education requirement once again and stated that he is not happy with this requirement in the statute. Neal said that he told Phil that the Board is not sympathetic to his discontent.

Neal told the Board that a bill was recently heard in the legislature that would have removed the continuing education requirement from our statute. Laura actually attended the committee meeting where the bill was discussed and reported the committee's actions. Laura said that a vote was not taken on the bill. Neal and

the rest of the present Board members thanked Laura and Randolph Cloud for their efforts at the legislature.

Under Miscellaneous Business, Anna read a letter that she received from the NC State Board of CPA Examiners. It was a survey concerning state boards' re-entry into the State Retirement and Health Benefit Plan and a proposed increase in the per diem for board member service. After some discussion, the Board did not feel ready to make any decisions on these issues due to lack of knowledge and understanding. The survey will be tabled until the next Board meeting.

The Board then took a short break.

When the Board reconvened, Anna told the Board that the administrative office has found a new company to prepare audits for the various boards that Randolph E. Cloud and Associates serve. Tony Armento will be performing future audits instead of Batchelor, Tillery and Roberts. Greg made a motion to accept Tony Armento for the Board's future audit needs. Ron seconded the motion and the motion carried.

Under New Business, Anna stated that she received a Continuing Education Sponsor Agreement request from Ingersoll Rand Security. Wayne Gow stated that NCLA has them present at their meetings regularly. Neal made a motion to approve Ingersoll Rand Security as acceptable Continuing Education providers. Greg seconded this motion. The motion passed.

The Standards Committee added some individuals to the list of those pre-approved for licensure. Greg made a motion to approve these locksmiths for licensure. Ron seconded Greg's motion and the motion carried.

The Ethics Committee then recommended two more locksmiths for re-licensure. Kevin made a motion to add these individuals to the list of locksmiths pre-approved by for licensure renewal and Greg seconded the motion. The motion passed.

The next Board meeting is scheduled for August 14th per statute. Neal recommended that the Board try and meet every six Tuesdays following the August 14th meeting. Ron made a motion that the August 14th meeting be held in Greensboro. Greg seconded the motion and the motion was approved.

With no further business, Ron made a motion that the meeting be adjourned. Greg seconded the motion and the meeting officially ended.

Respectfully Submitted,

Anna S. Bridgers

Locksmith Apprentices for Initial Licensure

**James M. Howard
Alonzo W. Mallett
Matthew A. Pylant
Christopher E. Tenbrink
Kenneth G. Walters
Edward D. Williams**

Locksmiths Approved for Initial Licensure

**Kerry D. Dryman
Kenneth D. Hougui
Chad M. Lingafelt
Mark T. Mathews
Robert V. MacCargar
Troy C. Richardson
Jeffrey R. Schmidt
Edward Sprinkle
Terry L. Wensley**

Locksmith Renewals

**Joel Dickson (12/9/05)
Donald Barley (1/13/06)
Raymond Toler (1/13/06)
Hosie King (4/14/06)
Watson Riley (5/5/06)
Arnold Berlin (6/2/06)
Jerry Murray (6/2/06)
Keith Rogers (6/2/06)
Gordon Sumerlin (6/2/06)
Harry Thompson (6/2/06)
Charles Winstead (6/2/06)
Francis Larmand (7/1/06)
Leo Lemire (7/1/06)
David Bradley (7/8/06)
Steven Spencer (7/8/06)
Jimmy Wright (7/8/06)
Jack Moore (8/4/06)
Terry Norman (8/4/06)
Donald Robertson (8/4/06)
Robert Thomas (8/4/06)
John Walls (8/4/06)
Michael Worley (8/4/06)**