

**NORTH CAROLINA LOCKSMITH LICENSING BOARD  
GREENSBORO, NORTH CAROLINA  
MONDAY, AUGUST 14, 2006**

**Attendance:** Chris Boykin, Laura Busse, Neal Ensley, Ralph Fuller, Dennis Green, Kevin Seymour, Anna Bridgers.

**Guests in Attendance:** Donna Fuller and Manuela Seymour.

Neal called the meeting to order and welcomed the Board members and guests. Dennis read the Ethics Awareness and Conflict of Interest Statement. No Board member indicated any known conflicts of interest.

The first order of business was approval of the June 27, 2006 meeting minutes. Ralph made a motion to approve the minutes as prepared by Anna. Laura seconded the motion. Ralph then thanked the Board for their care and concern after his son's (Kevin's) passing. Ralph also asked about the health status of Tom Champion's wife. Several of the Board members stated that they would be in contact with Tom. After this discussion, the Board unanimously voted to approve the June 27, 2006 minutes.

Kevin then gave the Treasurer's Report. Kevin stated that the Board's assets have increased in the past year. Neal pointed out that Randolph Cloud and Associates was paid at the end of June. Kevin made a motion to approve the June and July financial statements. Ralph seconded the motion and the motion carried.

Anna told the Board that their Directors and Officers' Liability Insurance policy was renewed on August 7, 2006 for another year. Neal made a motion to accept the Executive Committee's decision to accept this new insurance policy. Ralph seconded the motion and the motion passed.

Laura reported on Document Creation. Laura said that she was going to draft some recommendations about how to successfully prepare for the locksmith examination for this Board meeting. Laura said that she will have this ready by the next meeting. This information will be posted on the Board's website once it has been approved by the Board.

Ralph asked the Board if a locksmith's place of employment will ever be posted on the Board's website. After some discussion, it was decided that information other than a locksmith's name and license number will not be posted on the website.

Neal then asked Laura about Backpackit.com. Laura told Neal that she and Anna have been having problems with getting the site going for the Board's purposes. Laura asked Anna to provide her with the Board members' email addresses and she will then officially invite the Board to join Backpackit.com.

The next report came from the Public Relations Committee. Kevin asked if there are recommendations for the website, would the Public Relations Committee be the appropriate forum for discussion. The Board agreed that it was.

The Examination Committee Report was the next agenda item. The present Board members stated that they did receive the proposed test questions via FedEx from Anna. Everyone agreed to review these exam items and bring any concerns and questions to the next Board meeting.

Dennis stated that twelve locksmiths took the licensing exam on August 11<sup>th</sup>.

There was nothing to report in regards to the Rules Committee.

Laura and Kevin reported on the latest legislative happenings in regards to the locksmith licensing bill. A bill was presented to remove the continuing education requirement from the locksmith licensing bill (House Bill 1291). This bill was never voted on, but the bill was scheduled to be heard in another Committee meeting. When Laura and Kevin attended this subsequent meeting, some CPA language had been added to the locksmith bill. Therefore, there were no substantive changes to the locksmith licensing bill that will affect locksmiths.

Anna reported that she has not received any new Continuing Education Sponsor Agreement contracts since the June meeting.

Under Miscellaneous Business, Laura reported that Tennessee recently approved a bill to issue licenses for locksmiths. July 1, 2007 is TN's implementation date. The locksmith licenses will actually be issued by the Commissioner of Commerce in Tennessee, which is a state agency.

Laura stated that there are some aspects of TN's statute that are stronger than NC's statute, but some aspects that are weaker, such as no grandfather clause and no reciprocity clause. Laura asked the Board if they had any strong feelings about allowing Tennessee to use North Carolina's locksmith licensing exam to develop their test. The Board agreed that Tennessee should contact ALOA first as NC's test is really ALOA's exam.

Donna Fuller then addressed the Board under Miscellaneous Business. Donna told the Board that her locksmith license expired on August 4<sup>th</sup>; however, due to her health problems and Kevin Fuller's (Donna's son's) recent passing, she did not renew her license in a timely manner. Donna asked for the Board's consideration when renewing her locksmith license. Neal told Donna that she should submit her request to the Board in writing. Chris then made a motion to waive any additional fees for Donna's licensure renewal. Dennis seconded the motion and the motion carried.

The Board then took a short break.

**Under New Business, Anna told the Board that she had been contacted by a lady whose husband is applying for a locksmith license in Illinois. Since Illinois only offers the exam twice a year, Pam Aswell was curious if her husband could take NC's locksmith licensing exam. Her husband would then apply for an endorsement in Illinois upon successfully completing the NC examination. The Board decided that Mr. Aswell could only take the NC locksmith licensure exam if he does, in fact, make application for the North Carolina locksmith license.**

**The Board members and Anna then discussed the application process for those applying for the full locksmith licensure. After some conversation, Dennis made a motion that only those locksmiths that have completed the entire application for licensure, paid the licensure and exam fees, and cleared the background check should be scheduled to take the examination. Chris seconded Dennis' motion. The motion passed.**

**Also under New Business, Anna read an email that she received from Derek Hooker about the consideration of granting continuing education credits to locksmiths who train and help their apprentices pass the written exam, and thus obtain the locksmith license. The Board instructed Anna to email Derek Hooker back and tell him that the Board is considering his recommendation which would require a Rules change.**

**Chris then presented on behalf of the Standards Committee. Chris made a motion to approve the list as prepared by Anna of those locksmiths that are ready for initial licensure and re-licensure. Ralph seconded the motion and the motion carried.**

**Laura then reported on the Board's effort to inform locksmiths of the licensure requirement. Of the three cease and desist letters that were mailed following the June Board meeting, one letter came back as undeliverable and the other two cases have been resolved. Laura stated that two new complaints had been reviewed by the Standards Committee, and these individuals will be mailed cease and desist letters.**

**The final order of business was scheduling the next Board meeting date. Kevin made a motion that the next Board meeting be held on Thursday, September 28<sup>th</sup>. Ralph seconded Kevin's motion. The motion passed.**

**With no further business, Dennis made a motion for the meeting to be adjourned. Chris seconded the motion, and the meeting was adjourned.**

**Respectfully Submitted,**

**Anna S. Bridgers**

**July 8, 2006 Renewals**

**Micah D. Cox  
Bruce L. Gibson**

**August 4, 2006 Renewals**

**Rose B. Aman  
Anthony B. Dollar  
Randy J. Harmon  
Larry H. Latta  
Timothy P. Martin  
Edward J. Messick  
Bobby Stevens**

**August 27, 2006 Renewals**

**Bobby Allman  
Donald G. Covalt  
Jimmy N. McKee  
Michael Root  
Robert E. Scales**

**September 29, 2006 Renewals**

**Terry R. Ellis**

**October 29, 2006 Renewals**

**Stephen E. Asbill  
Carl D. Branch  
Paul R. Harrell  
Ralph D. Lynch  
Calvin E. Meadows  
Sarah S. Verzaal  
William Verzaal**

**Locksmith Apprentice License**

**Michael W. Nault**