

**NORTH CAROLINA LOCKSMITH LICENSING BOARD
SEPTEMBER 29, 2003
GREENSBORO, NORTH CAROLINA**

Attendance: Laura Busse, chair, Joe Mcann, Neal Ensley, Ralph Fuller, Tom Campion, Greg Wright, Dennis Green, Chris Boykin, Anna Bridgers.

Guest in Attendance: Steve Bright.

Laura Busse called the meeting to order. Neal read the Ethic Awareness and Conflict of Interest Statement. No one indicated any conflicts.

The Board then reviewed the August 27th minutes. Dennis made a motion to accept these minutes as prepared by Anna. Neal seconded the motion and the motion passed unanimously.

Neal then gave the Treasurer's Report. A copy of the auditors' report from Batchelor, Tillery & Roberts was given to each of the Board members. The audit covered the period from June 17, 2002 (date of inception) to June 30, 2003. After reviewing the audit, Neal made a motion to approve the auditors' report. Joe seconded the motion. The motion passed unanimously.

The next topic of discussion was document creation. Laura showed the Board several drafts for the apprentice badges. Greg made a motion to use a Carolina blue background for these badges. Joe seconded this motion and the motion passed unanimously. Laura stated that she wishes to see more technologically advanced badges in the near future. Dennis volunteered to research this issue.

The report concerning Notifications was given by Laura. Laura said that the notices informing the locksmiths of the new license were mailed out last week. Laura passed out a list of incomplete addresses that she still has for these notices. She asked the Board members to get complete, correct addresses for the locksmiths in their assigned regions of the state. Laura then gave some instructions on how to handle phone calls to obtain these addresses. Laura told the Board to make a note of any unpleasant conversations regarding the license.

Laura also said that she contacted several phone companies some time ago about locksmiths that are licensed only being able to place ads under the Locksmith heading in the phone book. Laura asked for a Board member to volunteer to assist her in this project of contacting telephone directory companies. Neal said that he would handle the Western part of the state.

Laura said that she also spoke with the Better Business Bureau. They have started publishing their own directories and said that they would comply with our locksmith advertising requirements. Tom asked the Board if it's going to be necessary to individually contact locksmiths in the state that do not respond to the notices. Laura stated that such personal notification is not the responsibility of the Board.

The Examination Committee Report was the next order of business. Laura told the Board that she received the results from the August 8th licensure test and that the applicants have been mailed their test results. Laura believes that there is enough demand to support

another test preparation course. Neal suggested that the Board hold another study session to show applicants that the Board is putting forth an effort to help locksmiths get licensed. Steve said that the Board can hold this study session during the NCLA trade show free of charge. Neal made a motion that the Board hold another study session, possibly in February at the NCLA trade show. Tom seconded the motion and the motion passed unanimously. Ralph told Laura that he would help her with preparing the material and content for this training session.

After the Board recessed for a brief break, Joe told the Board that he is resigning from the Standards Committee, and he recused himself from voting at this meeting on the applications for licensure.

Tom Campion then presented on behalf of the Standards Committee. Tom made a motion to approve the locksmiths recommended for licensure. Greg seconded the motion and the motion passed unanimously.

The final order of business was review of the Rules Review Commission's response to the Board's proposed rules relating to application requirements, establishment of moral and ethical character, and the code of ethics. After much discussion and suggested amendments, Tom made a motion to accept the changes to the problematic language for resubmission to the Rules Review Commission. Greg seconded the motion. The motion passed without opposition.

Under miscellaneous business, Laura read an email from an unlicensed locksmith voicing his concerns regarding continuing education requirements. The Board was also reminded that the next Board meeting has been scheduled for October 29th in Raleigh.

With no further business, Tom made a motion for the meeting to be adjourned. Greg seconded the motion and the meeting was adjourned.

Respectfully submitted,

Anna S. Bridgers

Locksmiths Approved for Licensure

Robert Brown
Steven Herndon
Roger Hillenbrand
Carl Hill
Dennis Holzworth
David Jones
Colin Lewis
Mary Martin
David Snyder
Mark Guard
Terry Ellis
Dale Dalton
Douglas Selfe
Deborah Chunn

Mervin Hobby
Johnny Cook