

**NORTH CAROLINA LOCKSMITHS LICENSING BOARD
MEETING IN GREENSBORO, NC
MONDAY, OCTOBER 7, 2002**

Attendance Board Members and Staff: Chair Laura Busse, Joe McCann, Tom Campion, Neal Ensley, Ralph Fuller, Dennis Green, Greg Wright, Anna Bridgers.

Attendance Guests: Steve Bright and Adrian Busse.

Laura called the meeting to order and read the Ethics Awareness and Conflict of Interest Statement.

The first order of business was approval of the September 23, 2002 Board Meeting Minutes. A few corrections were noted. Joe made a motion that the minutes be approved as amended. Tom seconded the motion, and the motion passed unanimously.

Neal said that he found a correction that needs to be made to the July 29, 2002 and August 26, 2002 Board Meeting Minutes. Neal made a motion for these corrections to be made to the minutes. Joe seconded the motion. The motion passed unanimously. Laura said that the minutes from the past board meetings are now ready to be posted on NCLLB's website.

The next order of business was the Treasurers' Report. Neal stated that the Board finally received a federal identification number. The number is 13-4213389. Neal explained that this number is not a tax exemption number. This number just means that the Board is now an official government entity. Neal then told the Board that it is necessary to make a resolution to allow the Royal Bank of Canada (RBC) to be the official bank of the North Carolina Locksmith Licensing Board, and he made a motion to this effect. Joe seconded the motion. The motion passed unanimously.

Laura then reported on Document Creation. Laura said that the Board is now waiting for Governor Easley's signature to approve the technical amendments in the technical corrections bill. Once this has been done, the Board can start issuing licenses.

Joe reported on behalf of the Notifications Committee. Laura asked that Joe divide the Locksmith Ledger amongst the members of the committee and have these Board members call these wholesale locksmith supply companies and ask for their help in advertising North Carolina's statute regarding locksmith licensure. Joe stated that he has access to a list of building suppliers in the state. Laura said these suppliers should be contacted as well.

The Examination Committee Report was given by Laura. Laura received information regarding ALOA's test on Thursday afternoon. She forwarded this information onto Dr. Jim Henderson. In Laura's conversation with Bly Hall at the Attorney General's office, Bly said that it is common for a licensing or certification board to adapt a pre-existing test for its needs. Bly said that the Board should have a test prepared by January 1, 2003. Dennis asked Laura if ALOA is willing to develop a test in accordance with North Carolina's statute. Laura said that ALOA is willing and ready to do this. Dennis made a motion for the Board

to proceed in their collaboration with ALOA to develop the exam for locksmith licensure. Joe seconded the motion. The motion passed unanimously.

Laura told the Board the next topic of discussion is what categories need to be included on the test. Joe made a motion to include domestic and foreign car entry on the test. Neal seconded the motion. The motion passed unanimously. Dennis then made a motion to include locks and safe combinations on the examination. Joe seconded the motion. The motion passed unanimously. The final motion was made by Joe to include the eight mandatory topics, a section concerning North Carolina law, and the three elective sections (foreign car entry, domestic car entry, and lock and safe combinations) on the locksmith examination. Dennis seconded the motion. The motion passed unanimously.

The length of the test and the difficulty level of the examination were the final two decisions concerning the locksmith exam to be made by the Board. Neal made a motion that the test be 2-3 hours long. Greg seconded the motion. The motion passed unanimously. Laura explained that ALOA will calibrate the test depending on how difficult the Board wants the test. Tom made a motion that the test be calibrated so that an individual with 6 months-1 year of locksmith experience should be able to pass the test. Dennis seconded the motion and the motion passed unanimously.

The next report concerned the Nominations Committee. Laura had the Board members proofread a proposed draft of a notice to be published concerning the new locksmith licensure. Neal asked for the January 1, 2004 deadline to apply for the grandfather clause to be included on the announcement. Dennis made a motion for this deadline to be included in the notice, and Ralph seconded the motion. The motion passed unanimously.

Laura then reported on behalf of the Standards Committee. Laura told the Board members that they might want to start considering what the proper action will be for applicants who misrepresent on the application that they do not have a criminal history and the Board learns otherwise.

The final topic of discussion concerned upcoming Board meeting dates. Dennis made a motion for the Board to meet in the Triad area on Monday, November 4th. Greg seconded the motion, and the motion passed unanimously.

With no further business, Dennis made a motion for the meeting to be adjourned. Neal seconded the motion, and the meeting was adjourned.

Respectfully Submitted,

Anna Bridgers