

**NORTH CAROLINA LOCKSMITH LICENSING BOARD  
JUNE 2, 2003 MEETING MINUTES  
GREENSBORO, NORTH CAROLINA**

**Attendance:** Laura Busse, chair, Neal Ensley, Joe McCann, Chris Boykin, Ralph Fuller, Greg Wright, Anna Bridgers.

The meeting was called to order by Laura Busse. Neal read the Ethics Awareness and Conflict of Interest Statement and no one indicated any conflicts.

The first order of business was approval of the May 5<sup>th</sup> minutes. Neal made a motion to accept the minutes as presented by Anna from the administrative office. Ralph seconded the motion, and the motion passed unanimously.

Neal then presented the Treasurer's Report. Neal reviewed the balance sheet through April 30, 2003. Neal made a motion to approve this statement, and Chris seconded the motion. The motion passed without opposition. Neal told the Board that he will update the interim three year budget to present at the next Board meeting.

Document Creation was the next order of business. Laura stated that she still wishes to see a more handsome badge for the locksmiths, but tabled this discussion for another meeting.

Laura then asked the Board members to share the names of locksmiths in the area of the state in which they were assigned at the last meeting for the Notification effort. Laura said that once she receives all the Board members' lists that she will compile a list of locksmiths and concentrate on notifying those locksmiths who have yet to seek licensure.

Laura reported that the number of applications have picked up recently and hopes that this is due to pressure from licensed locksmiths and from the Board. Ralph told the Board members that he will post some short-cuts to aid in their efforts to identify locksmiths in their assigned areas. Greg said that he is going to get in contact with Tom and Steve Bright to get this information for their region. Laura said that taxi cab companies who are listed under the locksmith heading in the phone book will also need to be notified about the locksmith license.

The Examinations Committee report was the next order of business. Laura said that the North Carolina Locksmith Association has granted the Board approval to administer the locksmith licensure exam to coincide with their quarterly meetings. The next test date will be in August. Laura told the Board that these dates have been posted on the website.

Laura then gave the Board a legislative update on Senate Bill 655 "Amend Locksmith Act/Criminal Checks/Fees". The bill cleared the Senate Commerce and Financial Committee and will be presented on the Senate floor tomorrow.

The next report came from the Rules Committee. Laura told the Board that she submitted the contested case rules to the Rules Review Commission and they are now being reviewed. Laura said the Rules Committee needs to meet soon to come up with a draft of license renewal requirements.

Additionally, Laura submitted a letter to the Alarm Licensing Board. The Alarm Board asked our Board to establish a subcommittee to work with them to agree on wording for an exemption. Greg and Ralph volunteered to serve on this subcommittee.

Approval of locksmiths for licensure was the next topic of discussion. Joe made a motion to accept the list of approved locksmiths. Greg seconded the motion, and the motion passed unanimously.

Laura then asked the Standards Committee to come up with a policy as to how to correspond in handling questionable applications. The Standards Committee decided that once the Board receives an application that needs special review, that application should be copied and mailed directly to Chris Boykin. If Chris decides that the whole committee needs to be involved in a particular application, a conference call can be scheduled at that time.

The final order of business was scheduling the next Board meeting. Greg made a motion for the next Board meeting to be held Tuesday, July 8<sup>th</sup> in Greensboro. Ralph seconded the motion, and the motion passed unanimously.

With no further business, Greg made a motion for the meeting to be adjourned. Chris seconded the motion, and the meeting was adjourned.

Respectfully Submitted,

Anna S. Bridgers

**LOCKSMITHS APPROVED FOR LICENSURE**

Joseph Anderson-Whitehurst  
Bryan Autry  
Joseph Beal  
Arnold Berlin  
Darryl Bostick  
Ronald Brown, Sr.  
Barry Clark  
Sheryl Garner  
Robert Greene  
Thomas Hayes  
Jerry Murray  
Keith Rogers  
John Sellers  
Cloyd Strickland

**Steven Stuhan  
Gordon Sumerlin  
Harry Thompson  
Ronald West, Jr.  
Charles Winstead**