

**NORTH CAROLINA LOCKSMITH LICENSING BOARD  
JULY 8, 2003 EXECUTIVE COMMITTEE MEETING MINUTES  
GREENSBORO, NORTH CAROLINA**

**Attendance: Laura Busse, chair, Neal Ensley, Joe McCann, Dennis Green, Anna Bridgers.**

**The Executive Committee meeting was called to order by Laura Busse. Neal read the Ethics Awareness and Conflict of Interest Statement and no one indicated any conflicts.**

**The first order of business was the Treasurer's Report. Neal passed out the June 30, 2003 balance sheet and briefly reviewed it. Neal will update the Board's interim three year budget now that the June balance sheet has been received. Neal said that the Board is doing well financially. Consequently, Neal recommended that the Board members submit their expense reports for reimbursement.**

**Neal then briefly touched on the topic of liability insurance coverage for the Board. Neal is still awaiting some additional information concerning two different policies, and will bring this information to the next Board meeting.**

**Laura then reported on the Board's legislative action concerning the Amendment bill. Laura said that the bill was supposed to take effect on July 1, 2003, but since this date has already passed and had to be changed, the amendment has to be returned to the Senate floor for approval. Once this bill is approved and signed by Governor Easley, the Board will need to modify the locksmith application and the Rules.**

**The next report concerned the Examination Committee. Anna reported that there are currently five people waiting to take the next locksmith examination in August.**

**Laura shared her findings from the Board's notification efforts. Laura said that approximately half of the state has been investigated, and it already appears as if only 35% of NC locksmith companies have a licensed locksmith employed there. What this means for the Board is that there needs to be a massive notification effort to reach all of these locksmith companies and the Board should expect more income in the coming months as a result of these locksmiths applying for licensure.**

**Laura then shared some information concerning two of the Board members that were not present at the meeting. Robert Mathis said that he would mail a letter to Laura stating his desire to resign from the Board for personal reasons. Laura will forward this resignation letter to the Governor's office so that this vacancy will be filled.**

**Joe then presented on behalf of the Standards Committee. Joe made a motion to approve the locksmiths recommended for licensure. Neal seconded the motion, and the motion passed unanimously.**

**Laura told the members present that the Board received a formal request for a hearing to contest a license denial. Joe made a motion for this hearing to be handled by the Office of Administrative Hearings. Laura seconded the motion, and the motion passed.**

**Joe then made a motion to adjourn the Executive Committee meeting and Neal seconded the motion. The meeting was adjourned.**

**Respectfully Submitted,**

**Anna S. Bridgers**

**Locksmiths Approved For Licensure**

**Thomas P. Adams  
David M. Bradley  
John D. Buckley  
Micah D. Cox  
Clement C. Flick  
John H. Furman  
Ronald V. Gallagher  
James R. Gautier  
Bruce L. Gibson  
William S. Greeson  
Diana K. Krautwald  
Francis V. Larmand  
Leo D. Lemire  
Jean L. Mondon  
Peter L. Morrow  
Robert M. Sipe  
Waldo D. Smith  
Steven S. Spencer  
James A. Stovall  
Jason L. West  
Jimmy R. Wright**